NCBA



NEWS

January/ February/March 2001 The Newsletter of the North Carolina Biomedical Association Volume 21 No. 1



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PRESIDENT'S FORUM

President's Forum

As the new President of the North Carolina Biomedical Association, I am honored to share with you some thoughts on our organization for the year 2001. From the annual symposium in December to the board and committee meetings that occur during the year our organization is built for the members by the members. With a mission of education this newsletter highlights some of the great accomplishments and wonderful people that helped bring together a successful symposium once again.

Last year marked a significant change for the NCBA, and as many times before the numerous volunteers stepped up to the challenge and made our stay at Pinehurst a pleasurable experience. As we looked out from the tee on Monday morning we saw a great opportunity for knowledge sharing and fellowship in our biomedical community. The rich tradition and history of the NCBA was shining through as our members attended great educational classes, a magnificent vendor show, and witnessed over \$9,000 being awarded to our profession.

Our strong support and recognition of the student population in our organization was evident by the donation of educational grants to our state community colleges for the second year in a row. Also, two students from those same colleges June Osborne and Eric Riley came away with well-deserved scholarships. We also recognized the top performers in our organization with Steve Guerrant winning the Professional of the Year award, and Erv Kelman garnering the Manager of the Year Award.

The board awarded another honor shortly after this year's symposium. The thirteenth honorary membership was presented to Glenn Scales. As many of you know Glenn was a founding member of the NCBA and has contributed by holding various offices, giving countless hours of his time, and providing excellent leadership during our transition to Pinehurst. Glenn is a great example of how we can all strive to make a lasting contribution to the NCBA. So, as you see Glenn at classes or during this years symposium please join me in congratulating him on joining this group of visionary leaders in our organization.

As we move forward into planning next year's symposium, I want to challenge all of our members to become involved. As much fun and rewarding as it is to attend the symposium, it is much more rewarding to be a part of it. The contribution can be small, it can be large, but the most important part is that we are contributing to our organization. A great number of members have been involved over the years and many more will be needed to keep our organization strong and moving forward. It is my hope that each of you will consider sharing your time, talents, and treasure in some way over the next year to help us continue to build on our rich heritage.

Brian R. Poplin, CBET NCBA President

2001 Board of Directors 2001 NCBA Officers

President:

Brian Poplin, CBET Service Management 919-681-2565- Business 919-681-7361- Fax bpoplin@svm.com

Vice-President:

Dan Harrison Servicemaster Management 800-999-6678 x5254 -Business 404-248-9495 -Fax cdh01@svm.com

Treasurer:

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Membership Secretary:

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Durham Regional Hospital
919-470-8182 - Business
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leitchlk@drh.duhs.duke.edu

Editor & Ex-Officio

Glenn Scales, CBET Duke University Health System 919-681-6638 - Business 919-681-7361 - Fax glenn.scales@duke.edu

2001 AT-LARGE Board of Directors

Tommy Ballard Rex Healthcare 919-784-2127 - Business 919-784-2125 - Fax tommy.ballard@rexhealth.com

Sally L. Goebel UNC Hospitals 919-966-6911 - Business 919-967-5316 - Fax sgoebel@mindspring.com

Helen H. Jones, CBET Wake Forest Univ. Bapt. Med. Ctr. 336-716-3479 - Business 336-716-6121 - Fax hhjones@wfubmc.edu

Ray Laxton Servicemaster Management 919-681-2565 - Business 919-681-7361 - Fax rlaxton@svm.com

Mark Renfroe, CBET Wayne Memorial Hospital 919-731-6077 – Business 919-731-6951 – Fax mrenfoe@waynehealth.org

2001 Standing Committees

*Denotes Chairperson

Rules and Bylaws

*Brian Poplin (Chair Person), Glenn Scales, Obie Godley, Mark Renfroe

Nominating Committee:

*Linda Leitch (Chair Person), Tommy Ballard, Charles Worrell

NCBA News is an information service of the North Carolina Biomedical Association (NCBA). It has a distribution of about 500 and is published six (6) times per year. Articles and ads are due on or before the first day of even months. The newsletter is mailed on or about the first day of the odd months.

While the NCBA makes every effort to assure that its content is accurate, articles are the products of individual authors and the NCBA is not responsible for the content.

NCBA News intends to disseminate information and ideas to its subscribers. While the NCBA News accurately reflects the source of the articles, the content is of variable quality and validity. The Newsletter Committee will attempt to verify all articles, but neither the Editor nor the NCBA is responsible for information.

YOUR HELP IS NEEDED!!! Articles of interest to our readers are constantly needed and sometimes in short supply. If you have written any articles that may be of interest to our readers, submit it to Newsletter Committee Chairman Lane Rushing.

Finance Committee:

*Charles Worrell (Chair Person), Jim Tripp, Brian Poplin, Dan Harrison

Membership Committee:

*Diane Aker (Chair Person), Sally Goebel, Obie Godley, Linda Leitch

Education Committee:

*Dan Harrison (Chair Person), Sonny Richards, Mark Renfroe, Helen Jones

2001 Special Committees

Apprenticeship:

*Brian Poplin (Chair Person)

Newsletter Committee:

*Glenn Scales (Chair Person), Mark Sonntag, Diane Aker, Sally Goebel, Tommy Ballard, Mike Howard

Scholarship Committee:

*Sonny Richards (Chair Person), Lane Rushing, Dan Harrison, Linda Leitch, Charles Worrell

Vendor Coordination:

*Ken Logan (Chair Person), Charles Worrell, Tommy Ballard

Hotel Coordination:

*Helen Jones (Chair Person), Sonny Richards, Ken Logan, Charles Worrell, Glenn Scales

Public Relations:

*Brian Poplin (Chair Person), Glenn Scales, Dan Harrison

Internet Committee:

*Linda Leitch (Chair Person), Glenn Scales, Mark Sonntag, Sally Goebel, Mark Renfroe

Professional of the Year:

*Brian Poplin (Chair Person), Tommy Ballard, Dan Harrison, Helen Jones, Mark Renfroe

Historian:

Glenn Scales (Chair Person), Charles Worrell, Obie Godley, Sonny Richards



NCBA 2000 Symposium

Helen Jones (Wake Forest Baptist Medical Center) receiving the President's Award from Glenn Scales, NCBA President. This award recognizes outstanding achievement for contributing to the NCBA.

NCBA NEWS ADVERTISING

(con't page 9)

Hotel Coordinator: Helen to review position description and present changes at next meeting.

Vendor Coordinator: Ken to review position description and present changes at next meeting.

General Board Member: No changes.

The changes will be made by Diane and will be redistributed at the next meeting. The Board will then vote on the changes.

Adjournment:

Mark Renfroe made the motion to adjourn. Sally Goebel seconds the motion and was unanimously approved. Meeting adjourned at 10 am. Next Board of Directors meeting will be April 27 at Rex Hospital.

NCBA News is accepting advertising that relates to biomedical equipment and of interest to our readers. Suggested subjects are: Positions Desired, Positions Available, Biomedical Equipment Wanted or For Sale (New or Used), or Announcements of Educational Opportunities or Service Schools in the area.

Advertising is open to all individuals, hospitals, and companies. The decision to carry a particular ad or classified will be the decision of the Editor with support of the NCBA Board. Camera ready copies of actual size ads required. Corporate Members please remember what free advertisement your member-

ship allows. Please contact the Newsletter Editor for other pricing.
Prepayment of all advertising is required.

Classified Advertising

Except "Position Wanted" notice by members (one ad per year – limit 50 words – no charge) the following ads apply:

(Per 75 words)	<u>Member</u>	<u>Non</u>	
Individual Institute	\$5.00 \$15.00	\$7.00 \$25.00	
Corporation	\$20.00	\$30.00	

EDITOR'S COLUMN

April 20, 2001

Dear Mr. Sonntag:

I was directed to your website by a friend and former shipmate of Ed Whisnant's and myself. I served in the U.S. Navy with Ed, at an isolated Naval Security Group Detachment in Pyong Taek, Korea, 1972-1973, when we were in our early 20's. It may sound odd to those who shared Ed's post-Navy days and suffered his loss so long ago, but the pain felt by you at that time is being felt by us now, over this belated news. His passing has been received with great sadness, even after all these years, by all who new him in the Navy. When I recently sent out a belated announcement of Ed's passing, the expressions of sadness and regrets was overwhelming. You see, to us, "Whizzer" (Ed's nickname in the Navy) was such a great guy, a better friend and coworker, and the absolute best of shipmates. Our memory of Whizzer, even though 30 years old, is of his smile and laughter, nothing ever seemed to bother him, at the stage of his life. We remember his gusto for life, and his willingness to share and partake with his crew member in everything we did.

On behalf of his former Navy shipmates, I offer our belated expression of sympathy to those who knew and worked with Whizzer, in his post-Navy life. Our group will meet in remembrance of the founding of our Detachment, honoring its "30th Anniversary", early next year and Ed "Whizzer" Whisnant will be remembered in our prayers. We will also celebrate his life and remember him for the man we all knew and admired as our friend and former shipmate.

Sincerely, John "JJ" Hughes, former CTR-3, USN jjhughes50@hotmail.com

January 12, 2001 NCBA Board Meeting Minutes

Attendees:

Glenn Scales, Linda Leitch, Brian Poplin, Mark Renfroe, Charles Worrell, Helen Jones, Ray Laxton, Dan Harrison, Diane Aker, Tommy Ballard, Sally Goebel, Lane Rushing, Sonny Richards

Approval of the Minutes:

Mark Renfoe made a motion to approve the minutes, Helen Jones seconded, unanimously approved.

Treasurer's Report:

The Treasurer was not present for report.

FIELD SERVICE ENGINEERS

Ready to take the next step in your career? Because of our rapid growth, Premier Clinical Technology Services has openings nationwide for Imaging and Biomedical Equipment Engineers.

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PREMIER

Clinical Technology Services

FSEAD (3).jpg

Membership Report:

Membership total for 2001 NCBA is 438, with 225 individual members. There were 40 new members to join the NCBA. Board will look for ways to increase individual membership in 2001.

Education Report:

Sonny Richards reported there were no classes scheduled at this time. There are some classes in the planning stage. Notifications will be sent out when finalized. Look for them.

Scholarship Report:

The winners of the two NCBA scholarships: Eddie Whisnant, June Osborne (Caldwell Community College) and Norman Reeves, Eric Riley III (Stanley Community College). The two winners had the highest academic scores of all the student who applied.

Rules & By-Laws:

Glenn Scales stated there were no changes at present time.

Newsletter:

There was no report given at present time.

Nominating Committee:

Tommy Ballard presented to the Board the final results from the election held at the 2000 NCBA Symposium. The following were elected to serve through 2002: Diane Aker, Sally Goebel, Ray Laxton, Helen Jones, and Charles Worrell. The present Board members serving through 2001 are Dan Harrison, Brian Poplin, Linda Leitch, Tommy Ballard, and serving as ex-officio is Glenn Scales.

Internet:

Linda Leitch presented the Board with the results from the Internet survey. There were 49 survey's returned at the symposiums. The results showed an interest in having the newsletter available on the NCBA Website. The general membership who returned the survey presented the Internet committee with helpful suggestions to improve the Website. Thank you.

Professional of the Year:

Brian Poplin reported the individuals who received the two professional's awards. Steve Guerrant, Duke Medical Center, received the Hill-Rom Professional of the Year award. Erv Kelman, Moses Cone Health System, received the Spacelabs Medical Manager of the Year award.

Partnership with AAMI:

Glenn Scales updated the Board the status with NCBA involvement with AAMI. He has received some suggested letterhead that AAMI will use in their mailings, and that general membership will get reduced rates for attending the AAMI meeting, June 9-13, 2001. Look for AAMI mailing.

Symposium Planning

Hotel Planning:

The total cost for the NCBA to host the 2000 Symposium at Pinehurst Resort was \$67,228.09. Helen Jones will be renegotiating the contract with Pinehurst for this year's symposium on issues that were raised and ways to cut cost on other issues.

Education:

Sonny Richards is working on a report about compliments received from the 2000 symposium. Sonny stated that some good suggestions were made for new classes. The Board will address these issues at the planning retreat.

Vending Relations:

2000 NCBA Symposium

Wow, this pastry is really good!

Ken Logan has agreed to serve as vendor coordinator for 2001 symposium. The Board thanked Ken for all his hard work at the symposium. There was no report given.

Membership:

Diane Aker gave the Board the totals for attendance of the 2000 symposium. The actual number who attended classes on all 3-days was 201. Attendance by category: Associate-5, Corporate-176, Individuals-166, and Students-22. The Board would like to thank everyone who made it to Pinehurst.

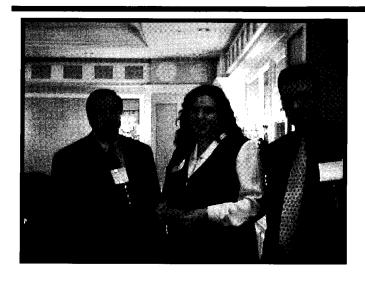
Finance:

The past treasurer unavailable to give report to Board.

New Business

The Board considered and discussed the following new business. The Board unanimously approved the nomination of Glenn Scales as the 13th Honorary Lifetime Member. The outcome of GE Medical Focus Group during the symposium without the Board of Director's permission. The proposal change to Policy #10, which addresses the appointment to the Board of Director's should there be a resignation. The proposed changes and updates are in the Policy & Procedure Manual. All these issues will be address at the planning retreat. The motion to adjourn was made by Mark Renfroe and seconded by Charles Worrell. Meeting adjourned at 3:30pm.





Eddie Whisnant Scholarship

June Osbourne



Norman Reeves Scholarship

Eric Riley III

2000 NCBA Symposium Awards



Hill-Rom Professional of the Year

Steve Guerrant
Duke University Medical Center

ARTICLES WANTED

The Newsletter Editor is in need of articles to be placed in the NCBA newsletter. All members are encouraged to submit life experiences in the field, tech-tips, your company biography, employee ads, etc. If a picture is submitted please send in jpeg or gif format.



Spacelabs Medical
Manager of the Year

Erv Kelman Moses Cone Health System

Thank you.

Glenn Scales
Duke University Medical Center
919-681-6638 – Phone
919-681-7361 – Fax
glenn.scales@duke.edu

North Carolina Biomedical Association Board of Directors Meeting Minutes

Crown Reef Resort, Myrtle Beach, S.C. February 9-10, 2001

Attending Board Members:

Glenn Scales, Helen Jones, Linda Leitch, Sally Goebel, Brian Poplin, Dan Harrison, Mark Renfroe, Diane Aker, Charles Worrell, Tommy Ballard.

Not Present: Ray laxton

Guest Members: Ken Logan, Obie Godley, Sonny Richards,

Jim Tripp

President Brian Poplin called meeting to order at 8:30 am.

Approval of the Previous Board Meeting Minutes:

Helen Jones made a motion to approve the minutes. Mark Renfroe second the motion and the Board unanimously approved the January 12, 2001 minutes.

2001 Goals and Objectives:

There was a general discussion on the future goals for the NCBA. The three goals and objectives were: 1) Membership: ways to increase the value of the membership, how to develop new leadership within the NCBA membership, and how to increase membership volunteers for committee appointments. 2) The financial stability of the NCBA by balanced income statements, increased vendor sponsorship and membership investment opportunities. 3) The possibility of planned giving through educational support to the membership, planned support to the local colleges and developing plans to increase corporate donations.

The following reports were presented and discussed by the attending Board members.

Treasurer's Report:

Charles presented to the board the total expenses for year 2000. The overall total for NCBA account as of 12/31/00 is \$76,026.24. Charles suggested that the 2001 budget be increased 5-10% above the 200 budget. Brian wants Charles to find all the revenue and expenses from the 2000 symposium, which will help Helen to budget for this year's symposium. There was a review of all the checks not accounted for. Brian scheduled the audit of the NCBA books, thise helping will be Charles Worrell, Linda Leitch, and a nonmember to be announced later. Mark Renfroe motioned that the treasurer's report be approved as written. Tommy Ballard seconds the motion, the board unanimously approved.

Membership Report:

Diane handed out the current list of the 2001 Board members. She asked for any corrections and will provide

a revised list for next meeting. Diane handed the board members the annual membership summary report from the 2000 symposium. She stated 223 individual members attended the symposium. Diane showed the board the last 5-year membership counts in a column shape form. Diane gave each board member a current copy of the general membership on floppy disk. Brian asked what's done with members who did not attend the symposium. Diane stated the member is put on hold on the database. It was suggested to sent out some type of letter to these members. Diane asked if an invoice type renewal form be sent to all members on the hold list. Brian wants a cover letter sent with the invoice renewals. There was a discussion on the requirements for corporate member joining NCBA after the last year's symposium. Mark Renfroe made a motion to accept the membership report presented. Charles Worrell seconded the motion and the board unanimously approved.

Education Report:

Dan thanked Sonny Richards for his effort scheduling classes throughout last year. Dan handed out copies of the 2000 symposium class aggregate report. Dan explained the format and the level of scores. Dan pointed out the pros and cons from the comments received. He recommends that on this year's class review, member list region of state. This would help in scheduling stand-alone classes. Brian suggested for a better layout od classes scheduled for 2001 symposium. Mark Renfroe made a motion to accept the report presented. Charles Worrell second the motion and the board unanimously approved.

Scholarship Report:

Brian presented the report for Lane Rushing. Both scholarship recipients thanked the board for their scholarship rewards. Brian asked that the two directors from both schools attend the April meeting to discuss with the board their needs from the membership. The scholarship awards are now complete on the account books. Mark Renfroe made a motion to approve report presented. Dan Harrison second motion and the board unanimously approved.

Rules & By-Laws:

No report Given.

Newsletter:

Glenn has accepted the position as newsletter editor. Glenn stated the next newsletter would be late. The publisher had trouble with opening the data format he received. Mark Sonntag and publishers finally worked problems out. Mark Renfroe made motion to accept report presented. Charles second motion and the board unanimously approved.

Nominating Committee:

No report given.

Internet:

Glenn stated that the web site is updated when information is given. Glenn will add an updated list of board members and

positions. He will add updates to the membership list and vendor list. He plans to include a summary of the 2000 NCBA symposium. Glenn hopes this will inform anyone interested in what happened at Pinehurst. Maybe they'll plan to attend this year. Tommy made a motion to accept the report presented. Charles second the motion and the board unanimously approved.

Appointment of Standing Committee:

Rules & By-Laws: Brian (Chair Person), Mark Renfroe, Obie Godley, Glenn Scales

Nominating: Linda (Chair Person), Charles Worrell, Tommy Ballard

Finance: Charles (Chair Person), Jim Tripp, Brian Poplin, Dan Harrison

Membership: Diane (Chair Person), Linda Leitch, Sally Goebel, Obie Godley

Education: Dan (Chair Person), Mark Renfroe, Helen Jones, Sonny Richards

Apprenticeship: Brian (Chair Person)

Newsletter: Glenn (Chair Person), Diane Aker, Sally Goebel, Tommy Ballard, Mark Sonntag, Mike Howell

Scholarship: Sonny (Chair Person), Charles Worrell, Dan Harrison, Lane Rushing, Linda Leitch

Vendor Coordination: Ken (Chair Person), Charles Worrell, Tommy Ballard, Bill

Hotel Coordinator: Helen (Chair Person), Ken Logan, Sonny Richards, Charles Worrell, Glenn Scales

Public Relations: Brian (Chair Person), Glenn Scales, Dan Harrison

Professional of the Year: Brian (Chair Person), Tommy Ballard, Dan Harrison, Helen Jones, Mark Renfroe

Internet: Linda (Chair Person), Glenn Scales, Mark Sonntag, Sally Goebel, Mark Renfroe

Historian: Glenn (Chair Person), Charles Worrell, Obie Godley, Sonny Richards

Old Business:

The board reviewed the policy & procedure manuals and decided to continue on Saturday Feb. 10. Each policy \$ procedure will be reviewed, updated and corrected if necessary. The question rose about the possibility of changing the

printer of the newsletter and the publisher of the NCBA brochure. The board will look into changing to one publisher for both the newsletter and brochure. Jim presented to the board the 2000 NCBA tax status.

Symposium Planning:

Hotel Planning:

Helen explained to the board the expenses of the symposium. The largest expense was the pig pick'n dinner meal. The board discussed the options of changing the value of the dinner menu and possibility of more corporate sponsorship for this meal. The board members agreed the meal should not be moved off site. Members of the board weighted the objections of changing the style of the dinner meal. The idea from the board was for Helen to design another kind of menu with Pinehurst and present something at the next meeting. Helen told the board that the contract with Pinehurst Resort for 2001 symposium has been signed.

Education:

Dan handed out a list of classes that were requested for next year both as stand-alone and symposium classes. Dan will start to contract speakers for the symposium. There was a large number of requests for Networking and more handson type classes. The board to make contact with some of the large equipment manufacturers about rescheduling their training classes as stand-alone with the NCBA members in mind. The classroom sizes should be monitored better this year. The number of classrooms will stay the same. The question was raised about presenting the BMET certification as a stand-alone class or to offer it at this year's symposium.

Vendor Relation:

Ken Logan presented the board with the total cost for the vendor booths which were \$5,977.34. This cost does not include the cost of meals, electricity, or vendor social. There were 65 paying vendors that attended the 2000 symposium at Pinehurst. The board discussed the increase of the cost of vendor booth for 2001 symposium. The cost for one (1) booth will now be \$500 and additional booths at \$350. This fee will include a booth, draped table, two chairs, electricity, and three meals for two (2) non-voting members. There will be additional charge of \$75 per person per day for any additional non-voting company representatives who wish to attend. Ken will make the necessary changes and present revised copies to the board for approval at the next meeting.

Membership:

Diane presented the board with floppy disk of the membership list, current through 2000 symposium. There should be renewal letter sent to members that were not able to attend the symposium last year. This will include an invoice for easier renewal. The board has decided to review the

possibility of increasing the rates for symposium attendance fees.

Finance:

The board discussed ways to provide donations to the local colleges in the future. One of the ways is to use the interest received yearly from the 2 CD accounts. Dan made a motion that the board use the interest gained on the 2 CD accounts as the donation monies for the 2 colleges for this year, divided equally to the next thousand dollars. Sally seconds the motion and was unanimously approved.

Symposium Improvements:

The lower end of the vendor area needs to be kept clean. The possible use of curtains, etc. Make better use of the area around the drain on the floor. Make the classrooms more presentable. The keynote address should be on the 1st day of symposium. At the last day luncheon, make better use of the time giving away door prizes.

Seminar Planning:

Dan stated he is planning classes for stand-alone seminars. The possibility of sponsoring a BMET certification exam and review class. Dan will work on "providing" 4 to 5 stand-alone classes this year. Mark will help Dan in notifying department managers about classes. The educational committee will discuss the class possibilities.

New Business:

A) Future Board Meetings:

*	April 27	10 am	Rex Hospital
*	June 22	10 am	UNC Hospital
*	August 24	10 am	Wayne Memorial
*	October 26	10 am	Pinehurst Resort
*	December 3-5	8 am	Pinehurst Resort
	2002		
*	January 11	10 am	Wake Forest Med. Ctr.
*	February 8-9	8:30 am	Myrtle Beach, SC

B) Newsletter:

Glenn stated the schedule months for the mailing newsletter are April, June, and October. The next newsletter will be a wrap-up from the symposium. Glenn has agreed to serve as the newsletter editor this year.

Adjournment:

Mark made the motion to adjournment for the day and return on Saturday Feb. 10 at 8:30 am. Charles seconds the motion and was unanimously approved. Friday meeting adjourned at 4 pm.

Re-adjournment:

President Brian Poplin called the Saturday February 10 meeting to order at 8:35 am. All board members from Friday's meeting were present.

Additional New Business:

Brian asked to continue meeting with new business not discussed on Friday. The following items were discussed:

Policy & Procedures Manual Changes:

Policy #01 Purpose and description Manual – no changes.

Policy #02 Development and maintenance – no changes.

Policy #03 Corporate Membership – section A & C, add the word Corporate in front of Associate.

Policy #04 Voting Eligibility – no changes. By-Laws committee to review Section A, in conjunction with the by-laws section 7.

Policy #05 Student Membership – no changes.

Policy #05 Association Membership – no changes.

Policy #07 Scholarship Funds – change in Section B "received 30 days prior". Section E change "scholar" to "appropriate institutions".

Policy #08 Refunds – no changes.

Policy #09 Hosting stand-alone seminar/symposium seminar instructor – no changes.

Policy #10 Mid-term Board of Director Resignation – has been revised at the January 12, 2001 Board Meeting.

Position Descriptions:

President: No changes.

Vice President: Changes to Section D delete nominating committee. Changes to Section F delete certification exam, change April to 160 days and add return within 21 days, change May to 135 days, June to 135 days. Under 45 days prior to symposium delete "Obtain nominates for the Board of Directors...".

Treasurer: Change the bank name to Central Carolina Bank. Changes under Savings/Investment: instead of one CD change to two certificate of deposit (CD).

Membership Secretary: Delete under Section B item numbers 1,2,3. Under Section C, item #3 between "lapel pins" add "and by-laws" "to new members". Under Section E change "by November 30" to "within 30 days past symposium".

Recording Secretary: Under Section A item #2 delete "at meeting", item #6 change to "Retain copies of approved Board minutes and General Business meeting minutes". Section G change "annually" to "distribution to all listed positions". Add Section "Prepare all associate on Board and make the Ballots". Add Section, "Retain Board members eligibility". Add Section, Obtain nominees for the Board of Directors with biography's to be completed at the meeting prior to the symposium". Add Section, "Prepare all nominating Ballots".

Newsletter Editor: Glenn will review position description and present changes at next meeting.

Newsletter Committee Chairman: Glenn to review position description and present changes at next meeting.

Public Relations Coordinator: Change under Section H, "various" to "appropriate". Delete under Section H, items #1,2,3, and 4.

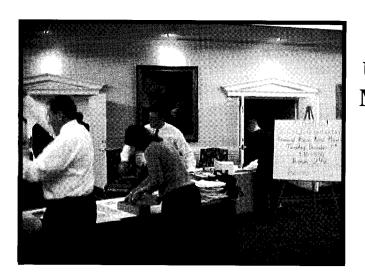
(Con't page 3)



Is this the Agilent Technologies' table?



Do you know this NCBA member?



Lets do the NCBA Board Shuffle!



Two professionals discussing "The Balance Budget Act"

NCBA Stand-Alone Classes

Project Management Thursday, June 21, 2001 UNC – NC Memorial Campus 104 Mason Farm Rd., Room 111 Chapel, NC 27514

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Zoll "M" Series Defibrillators Tuesday August 21, 2001 Raleigh, NC

Check the Website@ncbiomedassoc.com or contact the NCBA at 919-688-6890 for information or to enroll.



Thank goodness this convention is over!