



**the
N.C.B.A.
proudly presents
our**

27th

annual symposium

December 5-7, 2005

The Pinehurst Hotel & Resort

Village of Pienhurst, North Carolina

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2005 Standing Committees

Rules and Bylaws

Sonny Richards (Chair), Brian Poplin,
Glenn Scales, David Wilson

Nominating Committee:

David Wilson (Chair), Obie Godley,
John Noblitt

Finance Committee:

Parker Foster (Chair), Tom Barnes,
Chad Granade, Helen Jones

Membership Committee:

Glenn Scales (Chair), Susan Cowan,
Obie Godley, Mark Renfroe

Education Committee:

John Noblitt (Chair), Susan Cowan,
Helen Jones, Crisci Miller, Linda
Sielaff, Dan Tate

2005 Special Committees

Newsletter Committee:

Glenn Scales (Chair), John Noblitt,
David Wilson

Awards Committee:

Mike McCoy (Chair), Brian Poplin

Vendor Coordination:

Tom Barnes (Chair), Crisci Miller,
Mark Renfroe, Glenn Scales

Hotel Coordination:

Helen Jones (Chair), Crisci Miller

Public Relations:

Sonny Richards (Chair), Susan Cowan,
Mike McCoy, John Noblitt, Dan Tate

Internet Committee:

Glenn Scales (Chair), Mark Renfroe

Historian:

Glenn Scales (Chair), Obie Godley,
Helen Jones



NCBA News is an information service of the North Carolina Biomedical Association (NCBA). It has a distribution of about 500 and is published six (6) times per year. Articles and ads are due on or before the first day of odd numbered months. The newsletter is mailed on or about the 15th day of the odd numbered months.

While the NCBA makes every effort to assure that its content is accurate, articles are the products of individual authors and the NCBA is not responsible for the content.

NCBA News intends to disseminate information and ideas to its subscribers. While the NCBA News accurately reflects the source of the articles, the content is of variable quality and validity. The Newsletter Committee will attempt to verify all articles, but neither the Editor nor the NCBA is responsible for information.

YOUR HELP IS NEEDED!!! Articles of interest to our readers are constantly needed and frequently in short supply. If you have written any articles that may be of interest to our readers, submit it to Newsletter Editor, Glenn Scales, at editor2@ncbiomedassoc.com.

NCBA Board Minutes Friday, September 9, 2005

Duke Univ. Medical Center, Durham, NC

I. Call to Order

John Noblitt called the meeting to order at 10:00 am. The meeting was hosted by Glenn Scales, and held at Duke University Medical Center, in Durham, NC.

Members present: Helen Jones, Glenn Scales, David Wilson, John Noblitt, Dan Tate, Parker Foster, Mike McCoy, Christina Miller

Members absent: Tom Barnes, Gordon Radke, Sonny Richards, Chad Granade, Susan Cowan,

II. Approval of May minutes

The July minutes were approved with no discussion. Motion to approve was made by Helen Jones, with a second from Mike McCoy.

III. Reports

Treasurer Report

Parker Foster reported on the current financial status of the NCBA. Parker is working with the accounting firm to get an extension on the filing of the NCBA tax return. There should be no problem with getting this accomplished. Parker must have clearance into the CD options held by the NCBA before the taxes can be filed for the year.

Membership Report

Glenn Scales distributed a membership report. The membership of the NCBA is at an all-time high. There have never in the history of the NCBA been as many voting members as we have now. There are approximately 286 individual voting members.

Education Report

John Noblitt gave an education report. Most classes have been finalized. Classes are being analyzed to establish attendance baselines. Popular classes will be moved into the largest rooms.

Stand-alone classes are also being planned. A course in nuclear medicine is being planned. A class on leadership skills is also in the planning process.

A CBET review will also be scheduled for spring 2006 hosted at Stanly Community College.

In the absence of Brian Poplin no Scholarship Report was given.

In the absence of Sonny Richards no Rules and Bylaws Report was given.

Newsletter

Glenn Scales reported that the latest newsletter is already out. The next edition will include most of the symposium information. Hotel, golf, and registration forms will consume most of the area of the next edition. The next edition will have time restraints on getting the letter out between the meeting date and the week prior to the symposium.

Nominating Committee

David Wilson reported that there are eleven names already submitted for election. There will be seven positions to come available. Biographies need to be submitted.

Internet Committee

Glenn Scales reported that everything on the website is up to date. No further report needed to be given.

Vendor Committee

In the absence of Tom Barnes, Glenn reported that 58 vendors have already registered. Two of those were double booths. That means there are 71 booths sold. There are only 89 booths available. Email has been sent to all of the vendors that attended last year but haven't registered.

IV. Old Business

Hotel Update

Helen Jones reported on the status of the hotel reservation. The NCBA is looking to reduce the amount of copying that has to be done at the symposium. Cutting the copiers from two to one will save \$175 per day. Glenn will make a list of the packet enclosed in the membership bags, and get an estimate of what that will cost before we make that decision.

Helen also discussed that we fed the attendees of the vendor setup last year. Prices have increased at least two dollars per plate this year. The board agreed that this was money well spent, and we need to continue this. Helen also reported that the hotel is offering to furnish one of our breakfasts for free.

Education

John Noblitt reported that there was no further information to give.

Continued on the next page

Prepayment of all advertising is required.

Classified Advertising

Except "Position Wanted" notices by members (one ad per year – limit 50 words – no charge) the following ad rates apply:

Full Page	\$200. ⁰⁰
Half Page	\$100. ⁰⁰
Quarter Page	\$50. ⁰⁰

If the ad is a single page to be included as an insert, the advertiser will any pay all additional printing and handling costs. Placement of non-member ads is on a "space available basis. Advertising that is to be printed in color will include all additional costs to prepare and insert the color page.

NCBA News is accepting advertising that relates to biomedical equipment and of interest to our readers. Suggested subjects are: Positions Desired, Positions Available, Biomedical Equipment Wanted or For Sale (New or Used), or Announcements of Educational Opportunities or Service Schools in the area.

Advertising is open to all individuals, hospitals, and companies. The decision to carry a particular ad or classified will be the decision of the Editor with support of the NCBA Board. Either jpeg or tiff files of the actual size ads is required. **Corporate Members please remember what free advertisement your membership allows.** Please contact the Newsletter Editor for other pricing.

NCBA Board Minutes, continued from Page 3

Vendor Relation:

In the absence of Tom Barnes there is nothing further to report. Tom will be formulating the vendor layout in the near future.

Membership

Glenn stated that there was nothing further to add. Registrations will not start coming in until the end of September. Glenn has already ordered the badges for this year.

Finance

Parker Foster stated that there was nothing further to report.

V. New Business

NCBA/AAMI Co-Sponsorship in 2006 – NCBA will co-sponsor the AAMI conference in 2006 in Washington, DC.

NCBA sponsorship in IT Horizons – IT Horizons publishes a magazine in which we can advertise and get enough copies to send to our membership. Consensus of the board was to go forward with this endeavor. The magazine will be out again before the symposium so we can possibly get some advertisement included.

Glenn reported that the information is in, and the brochure is ready to be put together. The brochure goes to all current members, students and corporate members. The mass-mailing goes to the normal 540 people, plus all hospitals greater than 200 beds. That totals about \$5000 to advertise the symposium. Consensus of the board was to repeat the same mailing again this year.

Golf registration is not coming in as we had anticipated. There are only eight golfers registered, and we had anticipated 72. If we sign the contract, the NCBA will be forced to pay \$6000 if we do not reach our limit of golfers. The board agreed to send an email to the NCBA membership, and the vendors to establish a number that we can guarantee to the golf course. Suggestion was also made to explore options of other courses in the area.

With no further business to be discussed, motion to adjourn came from Mike McCoy. Helen Jones gave a second, and the meeting adjourned at 1:20 PM.

We Want You

December will be election time for the NCBA board of directors. There will be six positions vacated on the board this year. If you have ever considered running for the board, this is your year. All members are eligible, and it is as simple as sending a biography of yourself to the recording secretary at record@ncbiomedassoc.com. Your name will then appear on the ballot. Don't hesitate, send your biography today!!!

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NCBA 2005 Final Symposium Schedule

Sunday, December 4, 2005

[illegible]

Monday, December 5, 2005

[illegible]

Tuesday, December 6, 2005

[illegible]

Wednesday, December 7, 2005

[illegible]

Education Tracks: **ENT** - Entry Level **GEN** - General Biomed **SPE** - Specialist **IT** - Information Technology **MGT** - Management

REGISTRATION FORM: 2005 NCBA SYMPOSIUM

Name: _____ CBET _____ CCE _____ OTHER _____

Home Address: _____ City, State, Zip _____

Home Phone: _____ Home Email: _____

Facility/Company: _____ Occupation/Position _____

Work Address: _____ City, State, Zip _____

Work Phone: _____ Fax: _____ Email: _____

College or University (Students): _____ Current Curriculum: _____

Mail future NCBA information to: Home _____ Work _____ Member of: ASHE _____ AAMI _____

*Refer questions to John Noblitt at 828-726-2263, e-mail vp@ncbiomedassoc.com or
Sonny Richards at 704-948-5790, e-mail pres@ncbiomedassoc.com*

- **Note: Late registration fee in effect after November 18, 2005 •**

<u>Advance Registration Fees</u>	<u>Late Registration Fees</u>	<u>Adv. Student Registration Fees</u>	<u>Late Student Registration Fees</u>
<input type="checkbox"/> One Day \$150. ⁰⁰ <input type="checkbox"/> Two Days \$225. ⁰⁰ <input type="checkbox"/> Three Days \$275. ⁰⁰	<input type="checkbox"/> One Day \$175. ⁰⁰ <input type="checkbox"/> Two Days \$250. ⁰⁰ <input type="checkbox"/> Three Days \$300. ⁰⁰	<input type="checkbox"/> One Day \$45. ⁰⁰ <input type="checkbox"/> Two Days \$65. ⁰⁰ <input type="checkbox"/> Three Days \$75. ⁰⁰	<input type="checkbox"/> One Day \$55. ⁰⁰ <input type="checkbox"/> Two Days \$82. ⁰⁰ <input type="checkbox"/> Three Days \$90. ⁰⁰

<u>Monday: December 5, 2005</u>	<u>Tuesday: December 6, 2005</u>	<u>Wednesday: December 7, 2005</u>
<input type="checkbox"/> Basic Leadership Skills (PM Only) <input type="checkbox"/> Basics of Nuclear Medicine (full day) <input type="checkbox"/> Healthcare Networking & Troubleshooting (full day – continued on Tuesday) <input type="checkbox"/> Humor in the Workplace (PM Only) <input type="checkbox"/> In-house or Outsource Ultrasound Service (full day) <input type="checkbox"/> Interviewing Skills (AM Only) <input type="checkbox"/> Preparing for CBET Certification (PM Only) <input type="checkbox"/> Principles of Clinical Laboratory (AM Only) <input type="checkbox"/> Roundtable: The NCBA Education Foundation (AM Only) <input type="checkbox"/> Video Systems/Endoscopy (full day)	<input type="checkbox"/> Alaris Systems Workshop (PM only) <input type="checkbox"/> Basic X-Ray Service (PM only) <input type="checkbox"/> Customer Service Skills (PM only) <input type="checkbox"/> Electrosurgical Burns: True or False? (PM only) <input type="checkbox"/> Equipment Acquisition & Asset Management (PM only) <input type="checkbox"/> Healthcare Networking, continued from Monday (PM only)	<input type="checkbox"/> Dialysis Water Quality Standards (PM Only) <input type="checkbox"/> DICOM / Display Calibration (full day) <input type="checkbox"/> ICAHO Preparation (AM Only) <input type="checkbox"/> Principles of CT (full day) <input type="checkbox"/> Valleylab Force FX Electrosurgical Units <input type="checkbox"/> Where Biomed and IT Collide (full day) <input type="checkbox"/> Wireless Patient Monitoring (full day) <input type="checkbox"/> Zoll Equipment Overview (AM Only)

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NORTH CAROLINA BIOMEDICAL ASSOCIATION

European Plan
December 4-7, 2005

Welcome to the beautiful, 4-Star/4-Diamond Pinehurst Resort! We are honored to be your hosts and we look forward to serving you! Please take a moment to fill out this reservation form to ensure your accommodations for your upcoming visit.

Pinehurst is requiring a 30-day cut off period for your room reservations. Reservations received after this date will be processed on a "space-available basis." THE PINEHURST RESORT CONSISTS OF A VARIETY OF LODGING ACCOMMODATIONS INCLUDING THE CAROLINA HOTEL, VILLAS, MANOR INN, HOLLY INN, AND CONDOMINIUMS. THE RESORT WILL MAKE EVERY EFFORT TO HONOR SPECIFIC ROOM REQUESTS. IF NOT POSSIBLE, THE BEST SUBSTITUTION WILL BE MADE. Please be aware that forms must be completed and returned by **November 2, 2005**.

DAILY RATES: European Plan: Resort-Wide Accommodations

SINGLE OCCUPANCY: ____ \$160.53

DOUBLE OCCUPANCY: ____ \$79.66 PER PERSON

SERVICE CHARGE & STATE SALES TAX: Rates are **INCLUSIVE** of a 10% service fee, 7% state sales tax, and 3% occupancy tax on room portion only.

Covered in the Resort Service fee are the following amenities and services:

Unlimited access to the Fitness Center	On-site transportation	Tennis courts
Beach Club	Outdoor pools	Bicycles
Afternoon tea in the Carolina	Business Center	Practice putting greens
Pitching areas	Driving range	In-coming faxes

ROOM PREFERENCE (based on availability): ____ **NON-SMOKING** ____ **SMOKING**

ARRIVAL DATE: _____ DEPARTURE DATE: _____

Check-In Time 4:00 PM - Check-Out Time 12:00 NOON

DEPOSIT & CANCELLATION POLICY: A deposit representing one night's rate per person is charged at the time the reservation is made. Pinehurst must receive notice of any cancellation at least 30 days prior to date of arrival in order to refund a deposit. The reservation deadline is **November 2, 2005**.

Please fill out and fax or mail with deposit to:

Convention Reservations	FAX: 910-235-8240
Pinehurst Resort	PHONE: 910-295-6811
PO BOX 4000	
Pinehurst, NC 28374-4000	

Pinehurst cannot accept individual telephone reservations

ROOM(S) TO BE OCCUPIED BY: (Please print or type) _____ (All guests will be charged a one-night room deposit)

Name: _____ Address: _____

Email Address: _____

CREDIT CARD NAME & NUMBER _____

Expiration Date & Cardholder Name _____

Telephone Number: (Home) _____ (Business) _____

****ASSOCIATE CLUB MEMBERS**** WE LIKE TO RECOGNIZE ALL OF OUR ASSOCIATE CLUB MEMBERS.

PLEASE FILL OUT THE FOLLOWING INFORMATION:

CLUB WITH WHICH YOU ARE AFFILIATED: _____

YOUR MEMBER NUMBER: _____

NOTE: This is a Hotel reservation form — DO NOT send this to the NCBA

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For additional questions,
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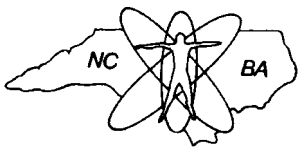
What's the News from the Symposium Vendor Area?

It seems as if the NCBA is striving for the establishment of a new "old" saying. Instead of referring to items as "selling like hot cakes", we are promoting the new phrase as they are "selling like booths at the NCBA symposium". Okay, it's not nearly as catchy and may never win the prize for best new cliché, but it is appropriate. To date, **all but 9 of the booth spaces have been sold.** It looks like we are well on the way to selling out the vendor space for the third year in a row. A check of our records shows that this number is way ahead of the number of booths we had sold by this time last year.

If you are curious as to which companies are going to display at our vendor area in Pinehurst, check the NCBA web site and see who has registered. If you notice that one of the vendors that calls on you a lot is missing,

remind them when you see them to get their forms in early to avoid being one of the people we may have to turn away. If you are the local vendor rep and you notice that your company is missing from the list, you know even better than the NCBA who at your company needs to be gently reminded to get the forms in. These forms are available on the web site.

A lot of useful information is exchanged in the vendor area and is one of the features of the symposium that consistently gets positive response from the participants. With the vendor response so far, it appears that this year's equipment exposition is well on its way to being a success.



North Carolina Biomedical Association Golf Tournament

Sunday, December 4, 2005
Pinehurst Course Number One

Members, Associates and guests are invited to participate in the golfing event sponsored by the NCBA. The tournament will be a shotgun start beginning at 10:00am. You must register to participate no later than November 1, 2005. There will be participation gifts for all players as well as major prizes for the winning teams. We encourage you to register early due to limited number of slots. Group requests are welcome and individual players will be paired based upon handicaps. During registration at the symposium, check with the golf chairman to confirm your reservations and any changes that will be made.

<u>Participation Level</u>	<u>Fee</u>	<u>Services Included</u>
Individual participation	\$ 75.00	Includes Golf fees, Range balls and Cart fees.
Scoring Fee	\$ 4.00	All players must pay.
Total	\$ 79.00	Per Person
Group participation (4 players)	\$ 316.00	Includes Golf fees, Range balls and Cart fees for Four (4) players. Must have a list of potential team members For an accurate count of players
Vendor Sponsorship package	\$ 500.00	Includes Golf fees, Range balls and Cart fee for Four (4) players. Name posted at a hole and recognition for your support. Must have list of players for accurate count prior to tournament.
Vendor sponsored hole	\$ 100.00	Company Name and Recognition for support to the NCBA golf tournament event. Name posted at hole. Selection is on a first come first serve bases. They will be confirmed on receipt of donations.

Individual, Group and Vendor Registration Section

Enter fee from selected group Subtotal \$ _____

#1 Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Handicap Score _____

#2 Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Handicap Score _____

#3 Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Handicap Score _____

#4 Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Handicap Score _____

Please make check payable to **NCBA** & return with signed copies of this registration form:

North Carolina Biomedical Association
6300-138 Creedmoor Road, PMB272
Raleigh, North Carolina 27612-6730
ATT: Golf Tournament Registration

Phone 919-688-6890

(Payment is required to process your registration.)

Questions or comment please contact:

Mike McCoy at 910-343-7849 – Office
910-538-8331 – Cell Phone
910-458-5862 – Home
golf@ncbiomedassoc.com

Special Notice and Information:

Appropriate Attire: Walking shorts or slacks as well as shirts with collars and sleeves.

Cell Phones: The use of Cellular phones while on the courses is discouraged.

Spike Policy: Pinehurst is a non-metal/non ceramic golf spike course.

Event Scheduling:

8:30am till 9:30am	Practice range open
9:30am till 10:00am	Cart assignment and pairings
10:00am till 2:30pm	Tournament
3:00pm	Awards program

SCHEDULE of NCBA BOARD of DIRECTORS MEETINGS for 2005

February 11-12, 2005, Time: 8:30 a.m.

Board of Directors Planning Retreat
Ocean Reef Hotel, Myrtle Beach, SC

March 11, 2005, Time: 10:00 a.m.

Baptist Medical Center, Winston-Salem, NC
Host – Sam Wright, Ph: 336-716-3437

May 13, 2005, Time: 10:00 a.m.

Moore Regional Hospital, Pinehurst, NC
Host – Crisci Miller, Ph: 910-215-5178

July 15, 2005, Time: 10:00 a.m.

Caldwell Community College, Hudson, NC
Host – John Noblitt, Ph: 828-726-2263

September 9, 2005, Time: 10:00 a.m.

Duke University Hospital, Durham, NC
Host – Glenn Scales, Ph: 919-681-2525

November 11, 2005, Time: 10:00 a.m.

Pinehurst Resort & Hotel, Pinehurst, NC
Ph: 800-487-4653, www.pinehurst.com

December 5-7, 2005

2005 NCBA Symposium and Expo
Pinehurst Resort & Hotel, Pinehurst, NC

January 13, 2006, Time: 10:00 a.m.

ARAMARK CTS, Charlotte, NC
Host – Sonny Richards, Ph: 704-948-5790

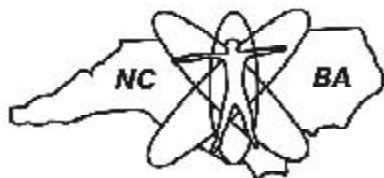
February 10-11, 2006, Time: 8:30 a.m.

Board of Directors Planning Retreat
Ocean Reef Hotel, Myrtle Beach, SC

Board Meetings are open to the NCBA Membership.
Please plan to attend.

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