

North Carolina Biomedical Association

Board Meeting

Friday April 11, 2025

Location: Novant Health Presbyterian Medical Center 10:30AM

1. Call to order.....Justin Thompson

10:34

2. Approval of Previous Board Meeting Minutes.....Justin Thompson

Moved by Aaron Watts, Seconded by Sterling Brown

3. Treasurer's Report / Financial Discussion.....Sterling Brown

Motion to approve Treasures report; David Wilson Seconded by Matt

Poplin

Follow up with Check for Greens Flags.

Trimedix sponsorship; 2000.00.

In accordance with By-laws; If Credit Card used for BOD Expenses notify

the Treasurer.

4. Membership Report Kevin Winnie

Nominations for new BOD members, Cut off Date? May/June?

Suggestions for Symposium memento, i.e. tools, clothes, mugs.

5. Honorary Members/Bylaws/Mission Statement/etc. Justin T / Codi N

Nothing new to report

6. Website Report Justin/Mike/Jeremy

Remote meeting with ATS; Madison Barriger and Morgan Robicheaux.

ATS to Integrate Quick books?

Test with ATS; Purchase on line see if posts to Quick Books?

Estimated 4-6 Weeks to get registration on-line.

Exhibitor Booth Layout has been built. Will it work with Exhibitor

Registration, Will it generate and Email.

ATTENDEE REGISTRATION: Review and roll out to Website.

Morgan to send

Mike to Test. Sterling to test Booth Registration.

Mike/Justin/Noah to touch base with ATS next week

20 to 22 Vendors On list (Registered/Paid?)

Verify if Vendors can select more than one booth.

**Test Vendor Registration;

Add Multiple Booths

PO's for Payment?

Processing Fee for Credit Card Payment?

How will Golf tie into Registration? Is it registering as an attendee or Vendor.

Booking Hotel Room, Separate from Attendee or Vendor

Registration?

Website Registration built in Classes?

7. Committee Reports

A. Hotel Justin T

- 10,000.00 Deposit due on 1 July.
- Amended Contracts
- Extra Month prior to Symposium.
- Code for Hotel Registration during Symposium.
- May 8/9 May Meeting at Cherokee.

B. VendorsNoah Montoya

- Nothing new to report

C. Marketing / Social Networking Mike McAuliffe

- Injector Training – Can it be moved to Tuesday?

D. EducationDallas Sutton

Can Start publishing to Website.

Asking Attendees and Vendors to teach classes for next year.

1. Management Track David Wilson
2. Basic Biomed Track Jamie Halloway
3. Advanced Biomed Track Jamie Halloway
4. Safety Track David Wilson
5. Imaging Track Matt Poplin
6. IT Track Dallas Sutton
7. Standalone Track Codi Nelson

E. Golf.....Aaron Watts

Parts Source possible sponsor.

F. Shop of the YearAaron Watts

Nothing new to report.

G. Scholarship.....Matt Woods

Justin to make possible for a school visit.

H. New Business..... All

Taking Nominations for BOD members.

BOD Vote: Nominee from floor will be accepted

Nominee's will be announced in Alphabetical order.

Slide Show at Business Lunch.

Ballots for Election at Business lunch – Membership Secretary.

Survey for Injector training; Top 3 Models. Submit application.

Mike to send out.

HTM Week for 2026, send out for Proclamation from Governor's office. Submit 4-6 Months before date. (December/January)

8. AdjournmentJustin Thompson

13:20 Move to Adjourn; Codi, Seconded; Matt Poplin